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# ROISERV 榮万家

榮萬家生活服務股份有限公司

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## NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE OF EXTRAORDINARY GENERAL MEETING (the "Extraordinary General Meeting") of Roiserv Lifestyle Services Co., Ltd. (the "Company") will be held at 4:00 p.m. on Friday, 23 September 2022 at RiseSun Development Mansion, 81 Xiangyun Road, Economic and Technological Development Area, Langfang, Hebei Province, the PRC for the following purposes:

### AGENDA

1. To consider, approve and authorise the Board to implement the profit distribution plan of the Company for the six months ended 30 June 2022 and to declare an interim dividend ("Interim Dividend") of RMB0.25 per share of the Company (before tax) for the six months ended 30 June 2022.

By Order of the Board

General Secretary  
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Langfang, the PRC, 5 September 2022

1. The resolution at the Extraordinary General Meeting will be taken by poll pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "SEHK Rules"). The results of the poll will be published on the websites of The Stock Exchange of Hong Kong Limited ( ) and the Company ( ) in accordance with the Listing Rules.
2. All shareholders of the Company are eligible for attending the Extraordinary General Meeting. Any shareholder of the Company entitled to attend and vote at the Extraordinary General Meeting convened by the above notice is entitled to appoint a proxy or more than one proxy to attend the Extraordinary General Meeting and vote instead of him/her. A proxy need not be a shareholder of the Company. If more than one proxy is appointed, the number of shares in respect of which each such proxy so appointed must be specified in the relevant proxy form. Every shareholder of the Company present in person or by proxy shall be entitled to one vote for each share held by him/her.

3. In order to be valid, the proxy form together with the power of attorney or other authority (if any) under which it is signed, or a notarially certified copy thereof, must be completed and returned to (i) the Company's headquarters in the People's Republic of China ("C") at 81 Xiangyun Road, Economic and Technological Development Area, Langfang, Hebei Province, PRC (for holders of domestic shares of the Company) or (ii) the Company's H share registrar in Hong Kong, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong (for holders of H shares of the Company) not less than 24 hours before the time appointed for the Extraordinary General Meeting or any adjournment thereof (as the case may be). Completion and return of the proxy form will not preclude a shareholder of the Company from attending and voting at the Extraordinary General Meeting or any adjourned meeting thereof should he/she so wish.
4. For the purpose of determining the entitlement to attend and vote at the Extraordinary General Meeting, the register of members of the Company will be closed from Tuesday, 20 September 2022 to Friday, 23 September 2022 (both days inclusive), during which period no transfer of shares will be registered. In order to qualify for attending and voting at the Extraordinary General Meeting, unregistered holders of H shares should ensure that all transfer documents together with the relevant share certificates are lodged with the Company's H shares registrar, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, for registration, no later than 4:30 p.m. on Monday, 19 September 2022.
5. For determining the entitlement to the proposed Interim Dividend, the register of members of the Company will be closed from Thursday, 29 September 2022 to Monday, 3 October 2022, both days inclusive, during which period no transfer of H shares of the Company will be registered. In order to qualify for the proposed Interim Dividend, unregistered holders of H shares of the Company shall lodge all the H share transfer documents accompanied by the relevant share certificates with the H share registrar of the Company, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, for the registration of transfer of H shares not later than 4:30 p.m. on Wednesday, 28 September 2022.
6. The instrument appointing the proxy must be in writing and signed by the appointor or his/her attorney duly authorised in writing, or if the appointer is a legal person, either under a legal person's seal or signed by its director or an attorney duly authorised in writing.
7. The Extraordinary General Meeting (or any adjournment thereof) is expected to take no more than half a day. Shareholders of the Company or their proxies attending the Extraordinary General Meeting (or any adjournment thereof) shall bear their own travelling and accommodation expenses.

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